



**UFR ESTHUA**  
**TOURISME ET CULTURE**  
UNIVERSITÉ D'ANGERS

Angers le 9 janvier 2018

The Exam Office  
UFR ESTHUA Tourisme et Culture  
7 Allée F. Mitterrand  
BP 40455  
49004 ANGERS CEDEX 01  
Tél. : 02 44 68 81 00  
Mail : [examens.esthua@listes.univ-angers.fr](mailto:examens.esthua@listes.univ-angers.fr)

### How to obtain your degree certificate

Madam, Sir

Following your request to obtain your degree certificate please follow the guidelines below:  
Your degree certificate is at your disposal at the exam office (office 225)  
You can obtain it with an ID Monday to Friday from 9 a.m. to 12am or from 1.30 p.m. to 5 p.m.  
If you cannot come to the office you may:

- Receive it by post mail as a recorded letter with acknowledgement of receipt on condition that you send:
  - An A4 format envelope with your name and address and with a 6.35€ postage (**for France and overseas territories. 9.75€ for any other destination**)
  - A form for recording with acknowledgment of receipt
  - A copy of your ID
- Give mandate to a person of your choice who will come to the exam office with the mandate, an ID and a copy of your ID or student card.

**IMPORTANT:** no certificate can be sent by post mail without recording and acknowledgement of receipt. The university is free of any responsibility in case of a loss or damage during shipping of the certificate(s).

Sincerely Yours

**Philippe VIOLIER**  
*The Director*